



## VALUES AND RESPONSIBILITIES

- Elim promotes caring and positive behaviour which is important in how we treat each other and our customers.
- Elim is responsible for the health and safety of all who enter our property, e.g.: hazards, uneven surfaces, etc.
- Elim holds no responsibility for lost or wandering children. This is the parent's or caregiver's responsibility.
- Elim holds no responsibility for damages, loss, or theft of private property.
- Elim holds no responsibility for any conflict that may arise due to any sale of property except for food and drinks.
- We strive to eliminate these risks by providing information and support as much as we can.

## HEALTH AND SAFETY

### Covid and flu:

- If you are coughing, sneezing or feeling unwell, please stay at home.
- Sellers are most welcome to bring hand sanitiser for regular use.

### The following is strictly NOT allowed:

- **Medication and drugs** - includes any illegal substances.  
Also includes tobacco, vape products, bong, and pipes.  
Also includes legal medication, e.g. paracetamol, cough mixture.
- **Counterfeit or copied goods** - includes including DVD's, video games.
- **Fireworks** of any description.
- **Flammable liquids** - includes gas bottles, canisters and lighters.
- **Offensive content** - includes pornographic or violent DVD's, pictures, posters and magazines.
- **Weapons** - includes knives, daggers, crossbows, machetes, rifles.

- **Chemicals** - All large cans of paints - water-based, topcoat, acrylic over 4 litres. Automotive petrol, oil and diesel. Spray cans.
- **Eclectic items** - Dream catchers, crystals, dragons, ouija boards, tarot cards, related figurines eg: Buddhas, and dark related material.
- **Jigsaw Puzzles** - Boxes more than 550+ pieces due to uncertainties all pieces are correct and accounted for.

## LEAVING EARLY

**Effective immediately is an 'Early Exit' fee of \$30 for sellers leaving early.**

Leaving early is done dangerously risking harm and hurt to people, especially our littlies.

A child is at risk of being hit by a backing car. The 'Early Exit' fee now stops this.

The fee includes an allocated space which you book prior to the event.

This is per space, not per stall.

This books your exit time so I can escort you out.

The 'Early Exit' fee must be paid upon entry.

Again, this is to protect and provide safety and wellness to our community.

If a child is hit or badly injured due to a backing car, this will end me running Elim Car Boot because I put nothing in place for their safety. The 'Early Exit' fee now assures their safety, guarantees no harm, and protects all which is 'my priority'.

If you pay an 'Early Exit' fee and you change your mind to stay on, your 'Early Exit' fee of \$30 will not be refunded.

If you pack up to leave early, you must see me so I can escort you out. The 'Early Exit' fee will then apply.

Failing to pay the 'Early Exit' fee, and if you still proceed to leave without arranging with me, means you will not be allowed into future events, as you have put our people and community at risk of harm.

In the event of an emergency (except bad weather) the 'Early Exit' fee will apply.

This is again to protect our Car Boot community and is in **NO WAY TO MAKE EXTRA MONEY!**



## INFORMATION FOR STALLHOLDERS

- All stallholders are responsible for their own sales, personal conduct and own property whilst onsite.
- Disposal of own rubbish. Please do not use the Elim bins.
- Ensure all goods for sale are cleaned, in good selling condition, with no damage, rips or stains.
- Ensure all electrical appliances work and that they come complete with accessories needed to fully function, such as remotes for DVD players, accessories for food processors, correct plug-in cords, etc.
- Check that all cases have the correct DVD/CD/game inside
- Must complete a Food Registration Form before selling food.

## TIMES

- Stallholders must arrive and set up between 6.30am - 7.00am
- Pack up may start from 11.45am
- Stallholders must stay until 12.00pm (The only exception is the Early Exit Fee that applies.)
- Car Boot Sale is open to the public from 8.00am – 12.00pm

**IMPORTANT:  
ARRIVAL TIME IS 6.30AM. PLEASE DO NOT ARRIVE SOONER.**

As a team, we have a lot to set up and we need all this time uninterrupted.

Thanks

## INFORMATION FOR STALLHOLDERS

**COST:** \$5 per space. You can have two or more spaces, but you must block these off yourself.

**SPACE:** It's first-in-basis, no bookings needed except **if you are selling food, then you must register first, then book.**

**CANCELLATIONS:** A cancellation may occur if Auckland is declared a 'State of Emergency'. This is to help keep our Car Boot community safe, off the streets in in their homes.

**POSTPONEMENTS:** A postponement is when we transfer the date from one to another within the same month due to unforeseen circumstances.

**BAD WEATHER:** We never do. Rain, hail or storm, we're still on.

**SMOKING:** Not allowed. It's a smoke-free zone onsite at all times.

**NO DOGS ALLOWED ON SITE,** except for all service dogs including Guide dogs, Mobility Assistance dogs, and Medical Alert dogs.

**PARKING:** No public parking is allowed in our main seller's area. We have limited public parking in the adjacent area otherwise please park on Sykes Road. Entrance through the gate at the bottom. We do have spaces for Mobility Card Holders and elderly, at the back where signed. If full, we will find a park for you.

**PLEASE BRING CHANGE:** \$2, \$1, 50c coins (around \$100 worth), because people come in with big notes, and you don't want to miss out on a sale.

- ATMs give out \$50 and \$100 notes, which do not work well at Car Boot. If buyers have large notes, asking them to get smaller notes is fine.
- We do not encourage, support or approve of Internet Banking. We support cash or eftpos only.

**SOCIAL MEDIA ADVERTISING:** In the days leading up to the Car Boot, we highly recommend you get onto your Social Media pages, like Facebook, Twitter or Instagram to promote the next Car Boot Sale. This will help bring friends and family along to support you on the day.

### Tips for selling

When selling your stuff, do not get emotionally attached to it, so that you can't depart from it on the day. Remember that you are there to sell.

If you're offered a lower price than you'd like, it's better to let it go rather than putting it in your car bringing it back again and again, like a yo-yo going nowhere. This way it's finally gone, no longer a clutter, one less thing to worry about.

**The Car Boot Sale is a great and quick way to make money, but if you have more costly items, we recommend using Facebook or TradeMe instead.**



## **GOOD ADVICE FOR ALL STALLHOLDERS**

### **#1 SMILE!**

Please smile - this is so important! Smiling is an important part of communication. Smiling not only makes you look attractive, but also attracts a lot of people to you because your smile will boost morale. Smiling shows happiness, joy and positivity. People love being around positive people.

### **#2 YOUR PRESENTATION**

Look nice. No holes, rips, stains, will put people off. Brush your hair, look glam. When you look great, you will feel great!

### **#3 ENGAGE**

This is so important! Say 'hi', 'hello', or 'good morning' to everyone as they are walking by your stall. People are waiting for a nice 'welcome' from you. Although shopping, many people are also there just to feel special.

**PREPARE** days in advance! Please DO NOT LEAVE THIS TO THE NIGHT BEFORE - big mistake!

**COMPANY** - Bring friend or family member, preferably someone you get on with (hehe!), because you're together for hours. Great company passes the time. It's good security to have someone to help you and look after your things, and also means you have someone to look after your stall when you must go... elsewhere.

**CASH FLOAT – THIS IS A MUST HAVE.** People will come with big notes, so it's good to have \$100 worth of coins. **I will say this again – get change because so many sellers struggle with this every time.**

We don't know why some people bring \$50 and \$100 notes to Car Boot, but some do. If they do, tell them to go and get change. It's a good idea to have someone with you who can drive, so if you do run out, they can go and get some from an ATM, ASB or petrol stations and dairies are pretty helpful. Closest ATM is 10 minutes away at Clendon, The Warehouse, which has ANZ.

**SHOW YOUR PRICES** - The best thing you can do with your prices is to get whatever you can for it and say it's all negotiable, make an offer.

It's better to have price stickers on your items than not. Once people see no prices, they don't engage as much as they would if you do have prices on your stuff. If they start looking, tell them everything is negotiable, because this will stir their interest and you are more likely to make a sale.

Make up signs and display or hang them up saying something like, \$5 bag of clothes, box lots \$1 each, etc, especially if you are regularly doing Car Boot. If someone is interested, tell them you don't want to take anything home. This way you're most likely get rid of more stuff, just because they want to help you out!

**IF YOU ARE FUNDRAISING** – Please promote this at your stall with signs. People will give support for a worthy cause.

**PACKING:** Gather all your goodies together then box them. Smaller boxes are way better because they are lighter, easier to pack into your car and easier to unpack on the day. The best boxes are McFries boxes from McDonalds - they give them out for free!

If you have glassware or crockery, wrap them up so they don't break. When displaying glassware on your table, be careful of breakages. Put glassware into a large clear container so they don't break if they accidentally tip over. If it's windy, don't put breakables on the table, put items on a box on the ground.

**BAGS:** You'll need bags if you are selling clothes or smaller items. People want to buy from you, but they don't want to carry things around, so not having bags can put them off buying. You can buy a bundle of bags from One Stop Pak shop in Manurewa. You can either charge them 10c a bag or just give them away, but they will buy more stuff from you if they've got a bag.

**GAZEBO:** Highly recommend you get one if you are doing Car Boot on a regular basis. They will protect you and your stuff from rain and hot days. They are great for hanging things up like clothes. You can decorate them to attract more attention to your stall, which will help you sell more.

If you do not have a gazebo, then please bring large tarpaulins to cover your stuff in case it rains. Heavy-duty plastic clear ones are best, because even when it's raining, people will still come through to buy. A clear cover means people can still see your stuff. The only downside is, they are big and bulky to pack. It's a good idea to have someone with you who can help you with the cover if it rains.

**TABLES:** Highly recommend you get one. Fold-up trestles are best. People take more interest and will hang around you longer when things are on display at table-height. Definitely worth investing in.

**THE NIGHT BEFORE:** Please aim to get all your packing done by 6.00pm. Getting a good night sleep and being ready for an early start the next morning is important.

At this stage you should have everything you need in your car. If you have packed days in advance, good for you!

**PACKING YOUR CAR:** When you get to the site you will need to set up your gazebo and table first, so make sure these are the last things you pack into your car.

**DON'T FORGET YOUR CASH FLOAT!**

**GIVE YOURSELF PLENTY OF TIME:** Think about what time you need to get up and set your alarm the night before. Allow yourself 30 - 40 minutes time to set up.

**REASON TO BE EARLY:** If you do not like the dreaded feeling of being bombarded by shoppers when you arrive to set up, make sure you get there from 6.30am onwards, because usually there's no shoppers around then.

Once passers-by see sellers setting up, they will come through early, many are on their way to work hoping to get a bargain, so set your alarm clock earlier if necessary.

**SETTING UP ONSITE:** You should be free to set up without any hassles or distractions, but if not, please tell them nicely to come back in 30 minutes.

If you are feeling stressed, please come see one of the team or call me (Mal) on **021 0241 6617** and I will be there.

It can feel overwhelming trying to get your boxes out of your car when you have people opening them and taking things out when you're trying to set up. Although it does happen sometimes, we don't accept this.

**MONEY:** Get a belt bag. The best place to keep your money is to have it on you.

You will constantly go into it, just zip it up, there's no way anyone's going to get that close to you to steal your money. A zipped-up, belt bag is best.

Have lots of plastic bags, one for notes, one for \$1 coins, one for \$2 coins. Some belt bags have multi compartments, which is also handy.

Some people use their pockets or put it in a container and leave it in their car - make sure it is hidden away and secure

**THEFT:** Theft is completely NOT acceptable. Please report all thefts immediately with a description of the offender to one of our volunteers and ask them to call me and they will. Place valuables like expensive perfumes, gold items out of reach. If you are full-on busy with customers, you can't always keep an eye on all your things hence having someone else with you is a good deterrent.

We encourage all sellers to look after each other's stalls. Keep an eye out on the stalls next to you and opposite you. Take care of each other. Thank you everyone.

**BE MINDFUL OF OTHERS:** I went shopping and picked up a soft toy and cuddled it, and then I walked down the mall without paying for it! I completely forgot I had it in my arms when the shopkeeper came running after me. I thought what the heck, when she asked if I intend to pay for my giant stuffed dolphin!

I apologised a thousand times. It was an honest mistake which she knew by my shock-horror state. My kids repeatedly called me a thief even though they knew I wasn't.

The point is, some people are just simply absent-minded, like me.